



Application for Employment

Please complete all sections of the application.

Date of Application _____

Personal Information _____

Name (Last, First, Middle) _____

Address _____

City _____ State _____ Zip _____

Phone _____ Email _____

Can you provide proof of U. S. Citizenship? Yes No

Are you 16 or over? Yes No

Position(s) applying for _____

Referred by _____

Treehouse Museum is a drug and alcohol free work place. Because we work with children and the public we ask all potential employees to consent to a background check and, if hired, to sign a statement that they understand the policies of the Museum regarding drugs and alcohol and criminal activities.

I agree to a background check. Yes No

Have you been convicted of a crime (other than traffic violations) or been imprisoned during the last seven years? A conviction will not necessarily bar you from employment. Yes No

Explain. _____

Do you have any physical or mental disability that may limit your performance in the job you are applying for? Yes No If yes, what can be done to accomodate your limitation?

Name(s) of any friends or relatives that are employed by Treehouse.

List any special skills or abilities that might be valuable in the position for which you are applying.

What languages do you speak? _____

What musical instruments do you play? _____

Education Record _____

Name of High School _____

City and State _____

Dates Attended _____ Diploma? Yes No

Name of College/University _____

City and State _____

Dates Attended _____

Degrees or diplomas _____

Name of Trade or Technical School _____

City and State _____

Dates Attended _____

Degrees or diplomas _____

Military Service _____

Branch of Service _____

Dates of Service _____

Applicant's Name _____

Employment History

*Begin with **most recent** employer. Attach additional sheets if needed. If this is your first job, please list volunteer work.*

1. Employer _____ Supervisor's Name _____
Dates of Employment _____ Phone _____
Address _____
City _____ State _____ Zip _____
Beginning Salary _____ Ending Salary _____ Your Position/Duties _____
Why did you leave? _____

2. Employer _____ Supervisor's Name _____
Dates of Employment _____ Phone _____
Address _____
City _____ State _____ Zip _____
Beginning Salary _____ Ending Salary _____ Your Position/Duties _____
Why did you leave? _____

3. Employer _____ Supervisor's Name _____
Dates of Employment _____ Phone _____
Address _____
City _____ State _____ Zip _____
Beginning Salary _____ Ending Salary _____ Your Position/Duties _____
Why did you leave? _____

References

Please list two professional references (either paid or volunteer positions) who can evaluate the quality of your work and have worked with or supervised you. Please make sure your references know that they may be contacted to provide information. Do not leave these sections blank or your application will be discarded.

1. Name _____
Phone _____
Address _____
City _____ State _____ Zip _____
Relationship _____

2. Name _____
Phone _____
Address _____
City _____ State _____ Zip _____
Relationship _____

Please list one personal reference who can evaluate your character and talents and abilities. (This reference may be a teacher, church leader, or neighbor.)

Name _____
Phone _____
Address _____
City _____ State _____ Zip _____
Relationship _____

Thank you for your application.

Treehouse staff will contact you if there is an opening for which you are qualified to interview.
Applications remain on file for six months.